

Overview & Eligibility

The completion of the ferry annual report TC 59-109 is a requirement of Kentucky Revised Statute 280.060 and Kentucky Administrative Regulation 603 KAR 5.061. It is also a requirement of all state funded ferries. The report is to be submitted annually before the beginning of a fiscal year on July 1. The annual report and the required attachments are to be updated as needed.

For example, if a new insurance policy is issued, or Coast Guard Certificate of Documentation or Inspection is issued, copies of the new documents are to be provided to the Kentucky Transportation Cabinet (KYTC).

Questions about the completion of the TC 59-109 should be emailed to Jeremy Edgeworth at Jeremy.edgeworth@ky.gov.

Section 1: Ferry Information

Ferry Name	Enter the commonly used name of the ferry. Any historical names of the ferry can be entered in parenthesis.
Report Year	This is the year in which the TC 59-109 is completed.
Ferry Type	Use the drop-down box to select if your ferry operation is a free ferry or if it charges a toll.
River Crossed	The waterway that is crossed by the ferry.
River Milepoint	The milepoint along the river at which the ferry operates. If the milepoint changes based upon the landing utilized, use the milepoint of the Kentucky landing.
Crossing Length	Miles-Enter the length in miles of the crossing from landing to landing at average water level.
Crossing Length – Minutes	Enter the average time it takes the ferry to transit from one landing to the other landing. Do not include vehicle loading and unloading time.
Average Detour Length-Miles	Enter the number of miles of the average detour necessary if the ferry is not in operation.
Average Detour Length-Minutes	Enter the number of minutes added to a traveler's commute when using the detour utilized in the average detour length-miles above.
Vehicle Capacity	The maximum number of standard passenger cars that can be carried at one time on the ferry if at capacity.
Capabilities of Ferry	Mark all that can be accommodated on the ferry.

Section 2: Ferry Authority Information

Authority Name	The name of the ferry authority that controls the ferry.
Mailing Address, City, State, Zip and Phone	Provide mailing information for the ferry authority.
Contact Name, Position Title, Email address, Phone Number	Identify the main point of contact for the ferry authority.
List Websites & Social Media Accounts	List all the <u>official</u> websites and social media accounts managed by the ferry to provide general information and communicate operational status. Links to websites and social media will be placed on the KYTC Ferryboat webpage. Websites or social media accounts not under control of the ferry authority (fan sites) should not be listed.

Section 3: Ferry Operator Information

NOTE: If the ferry operator is the same as the Ferry Authority, check the box and skip Section 3. If the ferry operator and ferry authority are different, complete Section 3.

Operator Name	The name of the entity that operates the ferry.
Contact Name, Position Title, Email Address, Phone Number	Identify the main point of contact for the ferry operator.

Section 4: Landing Information

Complete for both landings utilized by the ferry.

Landing Name	Provide name of both landings utilized as part of the ferry operation. If there are no official names, provide descriptive names differentiating landings. For instance, KY 369 East or KY 369 West or KY 169 North or KY 169 South.
Road	Provide name and number of road connection at each landing. For example, Tates Creek Rd, KY-169.
Road Milepoint	Provide closest road milepoint at landing. Road milepoints can be obtained from interactive map found at https://maps.kytc.ky.gov/trafficcounts/ . Zoom into your ferry and milepoints will display as triangles with their corresponding milepoint. If milepoints do not display, select Layers List icon at the top (looks like stack of square pancakes). Ensure box beside Point Reference is selected. Then click on the triangle next to Point Reference, and make sure the boxes beside State Road Milepoints and Local Road Milepoints are selected.
City, County State	Provide city, county, and state of each landing.
Highway District	The number or name of the DOT Highway District for each landing.
Parking Available	Indicate if parking is available at the landing. If parking is available, provide the number of marked parking spaces. Do NOT count areas where vehicles are queuing as they wait for the ferry. Only count spaces for long term parking of vehicles.
Landing Ownership	Use drop-down box to indicate if the landing is publicly owned or privately owned.

Section 5: Towing Vessel Information

Record the information for all the towing vessels used in the operation of the ferry. Begin with the primary vessel used in the ferry operation and provide information for all backup vessels.

NOTE: If there are no backup towing vessels, indicate “NONE” in the name column.

Name	Provide the official name of the towing vessel.
USCG Official #	The official number for the towing vessel as listed on the Certificate of Documentation or Certificate of Inspection as issued by the US Coast Guard.
Year Built	Record the year construction of the towing vessel was completed. Also include date of the last major overhaul of towing vessel.
Vessel Length & Vessel Breadth	The official length and breadth of the towing vessel.
COD Issue Date	The issue date of the current Certificate of Documentation for towing vessel as issued by the US Coast Guard.
COD Expiration Date	The expiration date of the current Certificate of Documentation for towing vessel as issued by the US Coast Guard.
COI Issue Date	The issue date of the current Certificate of Inspection for the towing vessel as issued by the US Coast Guard. If your towing vessel is not required to have a COI, enter “Excepted Vessel” as answer.
COI Expiration Date	The expiration date of the current Certificate of Inspection for the towing vessel as issued by the US Coast Guard. If your towing vessel is not required to have a COI, enter “Excepted Vessel” as answer.
Vessel Service Status	The towing vessel service status as shown on US Coast Guard Maritime Information Exchange-Port State Information Exchange https://cgmix.uscg.mil/PSIX/PSIXSearch.aspx . Responses may include: Active, Laid Up, Inactive, Sunk, Scrapped, Unknown.

Section 5: Towing Vessel Information (cont.)

Date Engine Last	Provide the date the engine of the towing vessel was installed or last overhauled.
Vessel Ownership	Use drop-down box to indicate if the towing vessel is publicly owned or privately owned.

Section 6: Passenger Barge Information

Record the information for all the passenger barges used in the operation of the ferry. Begin with the primary passenger barge used in the ferry operation and provide information for all backup vessels.

NOTE: If there are no backup passenger barges indicate "NONE" in the name column.

Name	Provide the official name of the passenger barge.
USCG Official #	The official number for the passenger barge as listed on the Certificate of Documentation or Certificate of Inspection as issued by the US Coast Guard.
Year Built	The year construction of the passenger barge was completed. Also include date of the last major overhaul of passenger barge.
Vessel Length & Vessel Breadth	The official length and breadth of the passenger barge.
COD Issue Date	The issue date of the current Certificate of Documentation for passenger barge as issued by the US Coast Guard.
COD Expiration Date	The expiration date of the current Certificate of Documentation for passenger barge as issued by the US Coast Guard.

Section 6: Passenger Barge Information (cont.)

Vessel Service Status	The towing vessel service status as shown on US Coast Guard Maritime Information Exchange-Port State Information Exchange https://cgmix.uscg.mil/PSIX/PSIXSearch.aspx . Responses may include: Active, Laid Up, Inactive, Sunk, Scrapped, Unknown.
COI Issue Date	The issue date of the current Certificate of Inspection for passenger barge as issued by the US Coast Guard.
COI Expiration Date	The expiration date of the current Certificate of Inspection for passenger barge as issued by the US Coast Guard.
# Passengers Allowed	Record the number of passengers allowed on passenger barge as shown on current Certificate of Inspection as issued by the US Coast Guard.
Date of Next Dry Dock	Record the date of the next Dry Dock Exam as shown on current Certificate of Inspection as issued by the US Coast Guard.
Barge Ownership	Use drop-down box to indicate if the passenger barge is publicly owned or privately owned.

Section 7: Attachment Checklist

Schedule of Hours	Attach a copy of current schedule of hours. If your posted hours are changed, a copy of your new schedule of hours must be submitted within 30 days of effective date.
Current Fares Schedule	If your ferry charges a toll, attach a copy of current fare schedule. If your fares are changed, a copy of your new fare schedule must be submitted within 30 days of effective date.
Proof of current liability insurance	To demonstrate ferry has the requisite insurance and liability coverage, attach copies of current certificate of insurance or ACORD certificate of liability insurance. If a new insurance policy is issued after submitting the report, copies are to be provided to KYTC within 30 days.
Copy of the current Certificate of Documentation (CG-1270)	These are required for every towing vessel used in the operation of the ferry. If a new CG-1270 is issued, copies are to be provided to KYTC within 30 days.
Copy of the current Certificate of Inspection (CG-841)	These are required for every towing vessel used in the operation of the ferry, if applicable. Make sure to include all pages. If a new CG-841 is issued, copies are to be provided to KYTC within 30 days.
Copy of the current Certificate of Documentation (CG-1270)	These are required for every passenger barge used in the operation of the ferry. If a new CG-1270 is issued, copies are to be provided to KYTC within 30 days.
Copy of the current Certificate of Inspection (CG-841)	These are required for every passenger barge used in the operation of the ferry. Make sure to include all pages. If a new CG-841 is issued, copies are to be provided to KYTC within 30 days.

Section 8: Certification

Indicate the name and title of the person completing the Ferryboat Annual Report. This person should then sign and date the report.

Completed reports with all attachments are to be mailed to KYTC at:

Kentucky Ferryboat Annual Report
Division of Planning
Kentucky Transportation Cabinet
200 Mero Street, 5th Floor
Frankfort, KY 40622